

BOARD OF EDUCATION REGULAR MEETING
April 21, 2021

The Board of Education met in regular session on April 21, 2021, in the Circleville City Schools Alumni Room, 388 Clark Drive, Circleville, Ohio at 7:00 p.m. President Tony Reeser called the meeting to order.

On roll call, the following members were present: Tony Reeser, Patty Rothe, Jeff Burrow, and Chris Wagner

On a motion by Mr. Reeser and seconded by Mrs. Rothe, the Board voted to enter into executive session at 7:01 p.m. in accordance with (O.R.C. 121.22G) (a) consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.

Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Burrow – yes; Mr. Wagner – yes; Mr. Stevens - absent

The Board returned to general session at 7:18 p.m.

Mrs. Rothe gave the legislative report.

Superintendent, Jonathan Davis, presented his report to the Board.

Treasurer, Kristen Rhoads, presented her report to the Board.

On a motion by Mr. Wagner, seconded by Mrs. Rothe, the Board adopted the agenda, as presented.

Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Burrow – yes; Mr. Wagner – yes; Mr. Stevens - Absent

On a motion by Mr. Reeser, seconded by Mrs. Rothe, the Board approved the minutes as follows:

- March 3, 2021, Special Meeting, as presented
- March 10, 2021, Special Meeting, as presented
- March 11, 2021, Special Meeting, as presented
- March 17, 2021, Regular Meeting, as corrected

Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Burrow – yes; Mr. Wagner – yes; Mr. Stevens - absent

On a motion by Mr. Reeser, seconded by Mrs. Rothe, the Board approved the following personnel items, as presented:

- Nicole Davis Substitute Bus Driver, Cook, and Aide
Retroactive to: April 6, 2021

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- Chloe Shea
Substitute Aide
Retroactive to: April 7, 2021
- Mike Edgington
Substitute Custodian

2021-2022 School Year

New Hope Auxiliary Grant Funds:

- Sherrie Peloquin
Administrative Assistant
198 day contract (4.5 hours/day)
- Taylor Walters
Nurse Aide
182 day contract (4 hours/day)

Certified Staff:

1 Year Contract

(2nd)

Megan Hoffman
Shelby Seimer
Rachel Will
Morgan Van Dellen

(3rd)

Sarah Cochenour
Ramone Conley
Baylee DePugh
Karee Driggs
Stacey Groff
Jessica Hill
Michelle Pipkin
Heather Posey
Sarah Ruff
Hannah Wood
Emily Woods

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(4th)

Lauren Allen
Kyle Bruner
Sarah Cydrus
Doug Espie
Abigail Fuhrmann
Aubrey Hines
Annetta Lockwood
Jaime McKeivier
Lauren Meadows
Kayla Theis
Andrea Wallace

2 Year Contract

Nathan Elswick (CHS Dean of Students)
Cody Jordan
Danielle Perkins
Sara Stitt
Laura Justice

3 Year Contract

David Albert
Tyler Cassidy
Alexandria Davis
Allison Davis
Sara Foster
Dennis George
Julia Kohler
Clinton Marcum
Shaina Palda
Rachel Perini
Morgan Phillips
Joanna Tsitroulis (New Hope Auxiliary Grant)
Evan Whitten
Courtney Cookson
Stacy Cowdery
Sheila Dean
Matthew Fosnaugh
Nicholas Hamman
Heath Hinton
Aaron Lamb
Robert Love

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Sarah Mastrine
Gwen Minor
Kate Olsavsky - (130 day contract)
Lisa Powers
Donna Reed
Trent Roberts
Jaye (Kelley) Sabine
Joshua Thomas
Karen Valentine

School Psychologist

- Beth Ann Morgan Two - Year Contract starting 7/16/21 - 7/15/23
Salary of \$85,825.00
- Jillian McFarlan Salary of \$68,750.00

Athletics 2021 - 2022:

- Joe Stitt CHS Head Girls Soccer
Years of Experience: 5
- Danielle Perkins CHS Head Volleyball
Years of Experience: 4
- Erin (Luke) McConnell CHS Head Boys Golf
Years of Experience: 9
- Eric Evans CHS Head Girls Golf
Years of Experience: 6
- Shaina Palda CHS Head Boys Tennis
Years of Experience: 2
- Shaina Palda CHS Head Girls Tennis
Years of Experience: 2
- Megan Hoffman CHS Head Varsity Cheerleading
Years of Experience: 5
- Cody Carpenter CHS Head Boys Basketball
Years of Experience: 6

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- Trent Brooks
CHS Head Wrestling
Years of Experience: 15+
- Angela Hixon
CHS Head Girls Bowling
Volunteer

Additional Staffing:

- Tanner Styers
Summer Mowing
Not to exceed 48 days (8 hrs/day @ \$13/hour)

Resignation:

- Kyle Uhrig
Assistant Superintendent
Effective July 31, 2021

Retirement:

- Randy Guiles
Maintenance
Starting July 1, 2021 begin using all eligible
leave Retirement effective following the
exhaustion of all eligible leave

Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Burrow – yes; Mr. Wagner – yes; Mr. Stevens - absent

On a motion by Mrs. Rothe, seconded by Mr. Reeser the Board approved the following administrator/director contracts, as presented:

- Amy Boston
Curriculum Director (Grades K-5)
2 Year Contract- July 16, 2021 - July 15, 2023
220 Day Contract
Step 10 - Curriculum Director Scale
Up to 10 Extended Days to be worked
May 1, 2021 - July 15, 2021 at the daily rate
- Garla Brown
Curriculum Director (Grades 6-12)
2 Year Contract- July 16, 2021 - July 15, 2023
220 Day Contract
Step 10 - Curriculum Director Scale
Up to 10 Extended Days to be worked
May 1, 2021 - July 15, 2021 at the daily rate

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- Aaron Sheffield
Food Service Director
2 Year Contract - July 16, 2021 - July 15, 2023
220 Day Contract - \$47,000.00
52 Extended Days to be worked
May 1, 2021 - July 15, 2021 at the daily rate
- Kirk Henderson
Assistant Superintendent
2 Year Contract- August 1, 2021 - July 31, 2023
260 Day Contract
Step 10 - Assistant Superintendent Scale
Up to 10 Extended Days to be worked
May 1, 2021 - August 1, 2021 at the daily rate

Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Burrow – yes; Mr. Wagner – yes; Mr. Stevens - absent

On a motion by Mr. Wagner, seconded by Mrs. Rothe, the Board approved the following request for unpaid days, as presented.

- Melissa Wamsley
April 1, 2021
½ day unpaid
- Lance Gibson
April 12 and 13, 2021
2 days unpaid
- Abigail Fuhrmann
May 6th and 7th, 2021
2 days unpaid
- Nicholas Grady
June 3 and 4, 2021
2 days unpaid
- Lindsey Rodgers
April 28 through May 28, 2021
21 days unpaid
- Diana Wright for
April 21, 2021
1 day unpaid

Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Burrow – yes; Mr. Wagner – yes; Mr. Stevens - absent

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On a motion by Mrs. Rothe, seconded by Mr. Reeser, the Board approved the stipends for staff to participate in the Writing Revolution Class offered through the Striving Readers Comprehensive Literacy Grant at \$75.00 per hour, as presented:

- Writing Revolution ELA & Social Studies Class (11 hours)
 - CHS - Heath Hinton
- Writing Revolution Science Class (6 hours)
 - CMS - Alison Gross

Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Burrow – yes; Mr. Wagner – yes; Mr. Stevens - absent

On a motion by Mr. Reeser, seconded by Mr. Burrow, the Board approved foreign exchange student, Erion Skivajani from Kosovo, placed in our district through American Field Service for the 2021-2022 school year. The host family will be the Mary Hampp family.

Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Burrow – yes; Mr. Wagner – yes; Mr. Stevens - absent

On a motion by Mr. Burrow, seconded by Mr. Wagner, the Board approved the following Service agreement for a student with special needs, as presented:

- Constance Care March 2021 - July 31, 2021
For the care of 1 student

This agreement made on the 19th day of March, 2021 by and between Constance Care Home Healthcare, "Provider" a CMS Medicare & Medicaid Certified provider of home health services in Ohio, located at 774 N Court Street, Circleville, Ohio 43113 and Circleville City School District, located at 388 Clark Drive, Circleville, Ohio 43113.

The Provider shall provide a nurse to accompany Lane Booth for approximately 7 hours per day, 1 day per week (Fridays & any substitute coverage); these hours will be billed to Circleville City Schools.

During the period of time the nurse is with the consumer in school, the school is responsible to reimburse the Provider a rate of \$35.00 per hour.

Provider will submit a monthly statement for services rendered to Circleville City School District no later than the 10th day of each month. The school will pay the provider upon receipt of the invoice.

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The assigned Provider nurse will provide any/all necessary assessments, medical interventions, medication administration, etc. for the patient as may be necessary. The Provider nurse will work with the teachers to maximize the patient's learning and socialization skills.

This agreement shall continue in full force through July 31, 2021 and in affect until it is terminated by either party giving the other 30 days written notice of such termination, with or without cause. If the parents no longer need the services of Constance Care Home Healthcare, this contract will be immediately null and void.

This agreement is subject to the terms and conditions set forth above and in witness whereof, the undersigned have entered into this agreement on the date first written above.

Health Insurance and Portability and Accountability Act:

Constance Care Home Healthcare agrees to uphold the privacy standards set for in the Health Insurance Portability and Accountability Act (HIPAA and any regulations promulgated thereafter as they may be amended. Specifically:

- a. Constance Care Home Healthcare and the employee agrees to comply with the requirements of 45CFR164.504(e)(1)
- b. Constance Care Home Healthcare agrees that the representatives of oversight entities including the US Department of Health and Human

Services, ODM, ODE, DODD or their respective designee may access books, documents and records.

- c. Constance Care Home Healthcare nor the employee has not been suspended or debarred.

Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Burrow – yes; Mr. Wagner – yes; Mr. Stevens - absent

On a motion by Mr. Reeser, seconded by Mr. Wagner, the Board approved the Circleville City Schools continued participation in Ohio High School Athletic Association for 2021 - 2022 school year.

Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Burrow – yes; Mr. Wagner – yes; Mr. Stevens - absent

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On a motion by Mrs. Rothe, seconded by Mr. Burrow, the Board approved the Dual Credit Agreements for the 2021-2022 School Year, as presented.

- Ohio Christian University

THIS DUAL CREDIT AGREEMENT ("Agreement") is made by and between Ohio Christian University ("University") and Circleville High School ("School") (collectively, the "Parties"), and is effective as of the Effective Date set forth in section 1.2 of this Agreement.

WHEREAS, School and University desire to enter into an agreement setting forth certain principles of mutual collaboration that supplement and extend the Ohio Department of Higher Education's Articulation and Transfer Policy; and

WHEREAS, to this end, School and University desire to combine their resources to provide an educational program known commonly as a dual credit program ("Program"), whereby qualified secondary school students may earn college credit and prepare for future enrollment in college; and

WHEREAS, assisting individuals in achieving their educational goals is a purpose both Parties share; and

WHEREAS, the Parties further desire to enter into an agreement to foster access and enhance educational participation;

NOW, THEREFORE, in consideration of the mutual agreements hereinafter set forth, and for other valuable consideration, the receipt and adequacy of which each Party hereby acknowledges, the Parties agree as follows:

1. TERM OF ENGAGEMENT; RENEWAL; TERMINATION.

1.1. *Term of Engagement.* The term of this Agreement shall begin on the 1st day of May 2021 and ending on the 30th day of April 2022 ("Term"). University and School agree to faithfully fulfill their respective duties and obligations under the terms and conditions set forth in this Agreement starting on the Effective Date through the duration of the Term.

1.2. *Effective Date.* Notwithstanding the Term provided in section 1.1 of this Agreement, the effective date of this Agreement is the date last signed by a party as indicated below the signatures at the end of this Agreement ("Effective Date"). The Parties agree that their promises and obligations under this agreement are binding as of the Effective Date, even if some duties to perform under this Agreement arise in the future during the Term.

1.3. *Scope.* This agreement applies only to Program courses administered at the School's campus.

1.4. *Termination.* This Agreement terminates automatically at the end of Term, unless the Parties agree in writing to extend this Agreement.

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2. UNIVERSITY'S COVENANTS. University shall:

- 2.1. Provide qualified instructors for dual credit classes in the Program ("Instructors").
- 2.2. University reserves the right to hire and assign, in its sole discretion, its own faculty or independent contractors as Instructors.
 - 2.2.1. Instructors will provide teaching not to exceed three (3) days per week.
 - 2.2.2. If School and any Instructor agree that the Instructor will teach more than 3 days per week, then School and Instructor may determine additional financial compensation paid by School to Instructor in addition to the payments set forth in section 6 of this Agreement. Such additional compensation to the Instructor, if any, shall be the sole responsibility of School.
 - 2.2.3. If after due diligence in recruiting, no qualified instructor can be found to teach any dual enrollment class onsite, University will offer such class through online delivery at the then-applicable dual credit online rate.
- 2.3. Provide all Instructors with orientation and training.
- 2.4. Provide School with scheduled or unscheduled opportunities to observe the Instructor.
- 2.5. Select, in University's sole discretion, appropriate textbooks, instructional materials and course syllabi. University shall, at a reasonable time prior to the start of a semester during the Term, deliver to School a list of textbooks for each Program course that School must furnish to enrolled students pursuant to division 3.2 of this Agreement.
- 2.6. Provide University email addresses, library access, online writing resources, and tutoring resources to Instructors and students; tutoring resources are only available on the University main campus.
- 2.7. Provide final grades from University's registrar to School's guidance counselor within two (2) weeks of the course completion.
- 2.8. All expenses for program promotion and advertising are the sole responsibility of University. The School may advertise in formation (at School's expense) but must obtain prior content approval from the University.

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2.9. Accept into the Program only those students who meet all University and State requirements for dual enrollment.

2.10. Offer only non-remedial, non-sectarian courses to students enrolled in the Program.

2.11. Provide School with a complete list of all students enrolled in the Program.

3. SCHOOL'S COVENANTS. School shall:

3.1. Provide classrooms as needed with all reasonable instructional technology (including without limitation overhead projectors, whiteboards with markers and erasers, computers, video projectors, VCR players, DVD players, screen) for all Program courses taught in School's facilities.

3.2. Provide students enrolled in the Program, at School's sole expense, with the textbooks chosen by University pursuant to section 2.5 of this Agreement.

3.3. Pay University the amounts set forth in section 6 of this Agreement.

3.4. Provide a class roster (including first name, last name, course title, course section) to Trailblazer Academy Director by the Fall Semester deadline of August 13, 2021, and the Spring Semester deadline of December 13, 2021. A revised roster is due five (5) days following the School's add/drop deadline. Rosters must be complete and on time or University reserves the right to cancel the class.

3.5. Allow its employees to serve as Instructors, but only if such School employee is qualified to teach dual enrollment classes according to the criteria set by Ohio Christian University and the Ohio Department of Higher Education.

3.5.1. Any School employee serving as an Instructor will be an independent contractor of University and shall sign a separate independent contractor

agreement with University as a condition precedent to serving as an Instructor.

3.5.2. Any School employee serving as an Instructor must exclusively use Program instructional materials provided according to the terms of this Agreement.

3.5.3. Any School employee serving as Instructor must exclusively use the University's online platforms for record keeping and grade submission. Due to FERPA regulations, student records belong to the student, and must be kept confidential. University online platforms allow students to have a record of all grades.

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- 3.6. Provide student supervision on all other regular school days and days when Program courses are not being taught and notify University and all Instructors of School opening delays, School closings, and any other special calendar events that depart from the standard School schedule of classes.
- 3.7. Enroll a minimum of 12 students per Program course.
- 3.8. Provide University with scheduled and unscheduled opportunities to observe Instructors.

4. UNIVERSITY'S PROPERTY.

- 4.1. All documents, records, memoranda, notes, textbooks, teaching aids and materials, and other information ("Materials") provided by University to any Instructor or others affiliated with School will be and remain the property of University.
- 4.2. If any Materials are in the possession of School or any of its agents, then School will deliver such Materials to University upon demand.

5. CONFIDENTIALITY.

- 5.1. School agrees to regard and treat as secret and confidential the Materials defined in section 4.1 and any other information of any kind related in any way to University's operations ("Information").
- 5.2. All such Materials and Information will at all times remain the property of University.
- 5.3. Except for fulfilling the purposes of this Agreement, School agrees not to reproduce, copy, or publish or permit reproduction, copying or publication of Materials and Information, and will not use or permit the use of any Materials or Information for any other purpose.
- 5.4. School shall take all necessary and reasonable steps to ensure that its agents and affiliates comply with the terms of this Agreement.
- 5.5. The covenants contained in this section 5 will survive the termination, amendment, modification, expiration or extension of this Agreement.

6. REMUNERATION.

- 6.1. School shall pay University as follows:
 - 6.1.1. \$41.50 per credit hour per student when the course is taught by a high school teacher who has signed the independent contractor agreement and met the credential requirements established for purposes of the Program in rules adopted by the chancellor of the Ohio Department of Education, not to exceed ORC 3365.07(A)(1)(a)(iii).
 - 6.1.2. \$83 per credit hour per semester if the course is taught by college faculty, not to exceed ORC 3365.07(A)(1)(a)(ii).

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- 6.1.3. \$166 per credit hour per semester if the course is taught at the University campus, or the online format, not to exceed ORC 3365.07 (A)(1)(a)(ii).
- 6.2. Nothing in this agreement is intended by the parties to constitute an alternative payment structure under ORC 3365.07(A)(2).
- 6.3. Non-public students who do not apply for funding from the State of Ohio are not eligible for OCU scholarship opportunities during the school year, should they be available.
- 6.4. Students who do not provide award allocation information (SSID for Public/UN for Non-Public students) once it is received from the State of Ohio, will not be eligible for OCU scholarship opportunities for the school year, should they be available.
7. **STUDENT ACCEPTANCE CRITERIA.** No student shall be admitted to the Program unless he or she meets the following requirements:
- 7.1. Minimum 2.0 GPA, and
- 7.2. At least one of the following:
- 7.2.1. ACT score of 19;
- 7.2.2. SAT score of 1150 (prior to 2016), 990 (2016ff)
- 7.2.3. PSAT score of 115 (2014) or 980 (2016ff),
- 7.2.4. ACCUPLACER scores as follows (Ohio Christian University offers the ACCUPLACER placement exam for University applicants ONE TIME at no charge. This test is available on the University campus and at any College Board ACCUPLACER testing location. The test is used to fulfill acceptance into the University's dual credit program in place of an ACT or SAT. Students interested in scheduling a time to take the ACCUPLACER should contact Delanie Tomlinson at dtomlinson@ohiochristian.edu).
- 7.2.4.1. For the student to be eligible to enroll in any composition course(s), they must have an ACCUPLACER Classic Sentence Skills Writing: score of 88 or higher, ACCUPLACER Next Generation Writing: score of 263 or higher, English ACT: score of 17 or higher, or SAT Critical Reading score of 470 or higher.
- 7.2.4.2. For the student to be eligible for general admission to program (to take social studies /sciences) course(s), they must have an ACCUPLACER Classic Reading: score of 80 or higher, ACCUPLACER Next Generation Reading score of 250 or higher, Reading ACT score of 19 or higher, or SAT score of 990.

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7.2.4.3. For the student to be eligible to enroll in any college-level algebra or calculus course(s), they must have an ACCUPLACER College Level Math score of 63 or higher, ACCUPLACER Next Generation score of 263 (for College Algebra) or higher, ACCUPLACER College Level Math score of 70 or higher, ACCUPLACER Next Generation score of 276 or higher (for Calculus I, ACT Math score of 22 or higher (College Algebra), ACT Math score of 24 or higher (Calculus I), SAT Math score of 520 or higher (College Algebra), SAT Math score of 560 or higher (Calculus).

8. **NOTICES.** All notices by either party to the other will be in writing to the following addresses:

To University:

Ohio Christian University
Attn: Trailblazer Academy
1476 Lancaster Pike
Circleville, OH 43113

To School:

9. **DISPUTE RESOLUTION.**

- 9.1. If any dispute between the Parties arises at any time from any act or omission related in any way to this Agreement ("Dispute"), then School and University will confer in good faith to resolve promptly such Dispute.
- 9.2. In the event that School and University are unable to resolve their Dispute, and should either party desire to pursue a legal claim against the other based on that Dispute, both Parties agree to have the Dispute resolved by mediation and, if necessary, legally binding arbitration in accordance with the Rules of Procedure for Christian Conciliation of the Institute for Christian Conciliation (complete text of the Rules is available at www.Peacemaker.net).
- 9.3. The dispute resolution process provided for in section 9 of this Agreement shall be held in Circleville, Ohio. Judgment upon an arbitration decision may be entered in any court otherwise having jurisdiction.
- 9.4. The parties acknowledge and agree that these methods of dispute resolution set forth in this Section 9 shall be the sole remedy for any controversy or claim arising from any Dispute, and each party expressly waives its right to file a lawsuit in any court against the other for such Dispute, except to enforce an arbitration decision.

10. **MISCELLANEOUS.**

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10.1. *Governing Law.* This Agreement will be governed by the laws of the State of Ohio, without regard to rules and laws governing conflicts of law.

10.2. *Binding Effect.* This Agreement will be binding upon and will inure to the benefit of School and University, their respective legal representatives, heirs, personal representatives and other permitted successors and assigns, as applicable.

10.3. *Merger.* This Agreement constitutes the entire agreement between the Parties with respect to its subject matter, and supersedes any prior agreements or understandings, whether oral or written, express or implied, between the Parties with respect to the subject matter.

10.4. *Modification and Amendment.* Except as otherwise provided in this Agreement with respect to termination, this Agreement may not be terminated, modified, or amended orally or by any course of conduct or usage of trade but only by an agreement in writing duly executed by the Parties.

10.5. *Severability.* If any provision, term, article, section, subsection, or other part of this Agreement is determined to be unenforceable or invalid, such determination will not affect the remainder of this Agreement, which will be and remain binding and effective as against all Parties.

10.6. *Headings.* Any section, division, or subdivision headings or captions contained in this Agreement are for reference purposes only and shall not affect the meaning or interpretation of this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date(s) set forth below.

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- Southern State Community College

Contact Information

Spring Semester Course

School Name: Circleville

Academic Year Dates: August 18, 2021 to May 26, 2022

Counselor/Contact Name and Email: Kara Schooley at kara.schooley@cycsd.com

Principal Name and Email: Chris Thomsley at chris.thomsley@cycsd.com

SSCC CCP Coordinator: JR Roush at jhr.rous1@gmail.com

Course Information

SSCC Course Number/Title: CHEM 1120 | Intro to Chemistry Credit Hours: 5

Course Begin Date: January 5, 2022 Course End Date: May 7, 2022

Mid-Term Grades Due: March 15, 2022 Final Grades Due: May 10, 2022

Instruction Information

On-Site Instructor and Email: Nathan Cotton at nathan.cotton@cycsd.com

SSCC Contact and Email: Bill Henry at bhenry@sscc.edu

SSCC Contact Signature: _____ DATE: _____

SSCC Faculty: Please share any specific artifacts from the course you wish to have collected via email or from the site visit. Additionally, you may include a specific assessment you would like to see administered during the course.

Textbook & Syllabi Information

Textbooks: The current price list can be found at: <http://www.scc.edu/services/bookstore.htm#textbooks>

PLEASE NOTE: A current textbook list will be available for Fall semester after July 15th & for Spring semester after November 15th. For any questions, contact Beth Ferry at beth.ferry@scc.edu

Syllabi: Current syllabi can be found at: <https://www.scc.edu/syllabi/index.shtml>

PLEASE NOTE: Syllabi changes/updates could occur without notice. Please check with the SSCC contact person (above) with any questions you may have.

Course Funding

CCP Course delivered at HS with HS Faculty (*\$41.64 per credit/per student – based on FY21). *Fees subject to change with DOE/DMC funding updates.

Other

Student Admission Criteria Requirements: <https://www.scc.edu/admissions/guidelines/college-credit-plus.shtml>

Signatures

High School Personnel: By initialing below, the High School institution agrees:

This course is NOT an OTM Course. (HS Representative Initials)

To use most current approved textbook. (Instructor Initials)

To follow CURRENT approved syllabus and to use the College's adopted Learning Management System. (Instructor Initials)

To submit mid-term and final grades as per the SSCC current academic calendar. (Instructor Initials)

Academic Year 2021-22

Contact Information

Fall Semester Course

School Name: Circleville

Academic Year Dates: August 18, 2021 to May 26, 2022

Counselor/Contact Name and Email: Kara Schooley at kara.schooley@cycsd.com

Principal Name and Email: Chris Thomsley at chris.thomsley@cycsd.com

SSCC CCP Coordinator: JR Roush at jhr.rous1@gmail.com

Course Information

SSCC Course Number/Title: CHEM 1151-61 | First Year Chem I & Lab I Credit Hours: 4+1=5

Course Begin Date: August 18, 2021 Course End Date: December 11, 2021

Mid-Term Grades Due: October 19, 2021 Final Grades Due: December 14, 2021

Instruction Information

On-Site Instructor and Email: D Storer | A Lamb at dstorer@sscc.edu

SSCC Contact and Email: Bill Henry at bhenry@sscc.edu

SSCC Contact Signature: _____ DATE: _____

SSCC Faculty: Please share any specific artifacts from the course you wish to have collected via email or from the site visit. Additionally, you may include a specific assessment you would like to see administered during the course.

Textbook & Syllabi Information

Textbooks: The current price list can be found at: <http://www.scc.edu/services/bookstore.htm#textbooks>

PLEASE NOTE: A current textbook list will be available for Fall semester after July 15th & for Spring semester after November 15th. For any questions, contact Beth Ferry at beth.ferry@scc.edu

Syllabi: Current syllabi can be found at: <https://www.scc.edu/syllabi/index.shtml>

PLEASE NOTE: Syllabi changes/updates could occur without notice. Please check with the SSCC contact person (above) with any questions you may have.

Course Funding

CCP Course delivered at HS with SSCC Faculty (*\$83.28 per credit/per student – based on FY21). *Fees subject to change with DOE/DMC funding updates.

Other

Student Admission Criteria Requirements: <https://www.scc.edu/admissions/guidelines/college-credit-plus.shtml>

Signatures

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- Columbus State

This Memorandum of Understanding ("Agreement" or "MOU") is entered into on this 1st day of March, 2021 at Columbus, Ohio by and between Columbus State Community College, located at 550 East Spring Street, Columbus, Ohio 43215 ("College" or "CSCC"), an instrumentality of the State of Ohio pursuant to Ohio Revised Code Chapter 3358, and _____ (School/District) whose principal location is _____.

WHEREAS, the College subscribes to the default funding structure with regard to tuition amounts for the College Credit Plus program as outlined under section 3365.07 (A) (1) of the Ohio Revised Code; and

WHEREAS, the College utilizes an electronic book voucher service for students participating in the College Credit Plus Program that are enrolled in on-line or on campus classes; and

WHEREAS, the College has developed Textbook Procurement Guidelines for the District to follow if they wish to purchase textbooks for College Credit Plus courses through the Columbus State Bookstore;

NOW THEREFORE, the parties agree as follows:

I. Tuition & Student Fees

Delivery Model	Payment Structure for the 2021-2022 Academic Year that begins Summer 2021
A. High School Delivery, High School Instructor	<p>For courses at the High School taught by credentialed High School instructors the tuition rate will be the result of the formula in statute. The current formula in statute is $((\text{formula amount } \times .83) / 30) \times 25\%$, which is \$41.64 for the 2020-2021 academic year. <u>The As-Introduced version of HB 110, the State's FY22-FY23 biennial budget, currently does not change this amount for the 2021-2022 academic year but this amount will not be officially known until the end of June 2021, when HB 110 is signed by the Governor.</u></p> <p>All required textbooks for courses will be funded by the School District. If the District wishes to utilize the Columbus State Bookstore in procuring and/or collecting textbooks, see Section II for College and District Responsibilities and Addendum A. The College will waive all course/lab fees.</p>
B. High School Delivery, College Instructor	<p>For courses at the High School taught or facilitated by College instructors the tuition rate will be the result of the formula in statute. The current formula in statute is $((\text{formula amount } \times .83) / 30) \times 50\%$ or 50% of the College's tuition rate, whichever is less. For the 2020-2021 academic year the rate has been \$81.47 since Autumn 2020. <u>This rate could increase to \$83.28 starting in Autumn 2021, but this will not be certain until HB 110, the State's FY22-FY23 biennial budget, is signed by the Governor at the end of June.</u></p> <p>All required textbooks for courses will be funded by the School District. If the District wishes to utilize the Columbus State Bookstore in procuring and/or collecting textbooks, see Section II for College and District Responsibilities and Addendum A. The College will waive all course/lab fees.</p>

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C. On Campus / On-Line Delivery	<p>For courses that meet on the College Campus or are provided partially or fully online, the tuition rate will be the lesser of the College's in-state rate as published on the College's website or the default ceiling rate in statute for each term of the 2020-2021 academic year. <u>The College's in-state tuition rate will not be known until the end of June when HB 110, the State's FY22-FY23 biennial budget is finalized. Based on the Executive version of the budget, the CCP tuition rate will likely be the default ceiling rate which is \$166.55 in the Executive version of HB 110.</u></p> <p>All required textbooks will be funded by the School District. If the District wishes to utilize the Columbus State Bookstore in procuring and/or collecting textbooks, see Section II for College and District Responsibilities and Addendum A.</p> <p>Please note that all leased space at Columbus State's Regional Learning Centers, including space leased from a school district, are considered to be "On Campus."</p>
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II. Responsibilities for Obtaining Textbooks through the Columbus State Bookstore:

A. THE COLLEGE SHALL:

1. Procure books for classes offered at a School District location per Procurement Guidelines (See Addendum A). The costs of the books are the responsibility of the School District. Columbus State will provide a 10% discount off new or used print books. The discount is not applicable on course materials in an eBook or Instant Access format because such book options are already deeply discounted. Shipping costs to procure books from the Publishers to Columbus State, shipments of books from Columbus State

to the School District, mail order shipping costs for on-campus and online students, and delivery of books to the School District will no longer be paid for by Columbus State due to the \$1M that Columbus State initially invested in textbooks and shipping on behalf of Districts has run out.

2. Establish an electronic bookstore voucher for each student from the School District enrolled in online or on campus classes at Columbus State to obtain required course materials for College Credit Plus classes. This will be a convenient online order process for students during a specified time frame. Because of the implications of the pandemic, Columbus State will pay the associated online shipping costs of books and required supplies for FY22.
3. Invoice the School District for books used by the students and applicable shipping charges. Shipping charges are only applicable for books delivered to a School District location for FY22.
4. Assist the School District with a book buyback for all books that are eligible for resale. The buyback amount will be based upon current value.
5. Provide general supplies listed as required on a course syllabus as necessary for College Credit Plus students enrolled in an online or on campus class. Columbus State will review such requests for general supplies on a case-by-case basis and provide what is necessary to allow the student to be successful in the course. Supplies will continue to not be provided by Columbus State for classes offered at the school location.
6. Communicate deadlines to all School District contacts for scheduling College Credit Plus courses at high school locations

B. THE SCHOOL DISTRICT SHALL:

1. Agree to utilize the student electronic bookstore voucher process for College Credit Plus students enrolled in online or on campus classes at Columbus State.
2. Accept full responsibility for the total payment of the book costs incurred by the students that are enrolled from your School District, as required by Ohio Revised Code 3365.07(A)(1)(b). Payment must be made in full within thirty (30) days of the invoice date. If a School District is not in good standing and has an unpaid balance, the District will not be eligible to participate in Columbus State's book process until the account is paid in full.
3. The books are the property of the School District. It is the responsibility of the School District to collect such books for classes offered at a school location at the end of each semester. The School District may elect for the Columbus State Bookstore to collect the books from College Credit Plus students enrolled in online or on campus courses at the end of the semester. See Addendum A for details.

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4. If the School District chooses to participate in the book buyback program for the books collected by the School District, it will be the School District's responsibility to contact the Bookstore to request book buyback eligibility. The School District will submit a vendor registration form to the College to facilitate buyback. A School District that cannot conduct an in-person book return will be responsible for the shipping cost to send eligible books to the Columbus State Bookstore for buyback.
5. If the School District elects to have the Columbus State Bookstore collect the books at the end of the semester for online or on campus classes, the Bookstore will automatically process the buyback within 6-8 weeks after the last day of the semester. If there are any students that fail to return the books, the Bookstore will report this information to the School District. There will be a 10% buyback transaction fee for the book collection process. The 10% fee will be deducted from the total value of the buyback. The balance will be sent in the form of a check to the School District. To participate in this textbook buyback program please select this option on the signature page. See Addendum A for details. The book collection process will be dependent on whether or not Columbus State is open for in-person classes on the Columbus Campus as a result of the pandemic.
6. Adhere to deadlines set by the College for scheduling College Credit Plus courses at high school locations. The following deadlines are established to ensure best possible outcomes for students:
 - Academic Planning Documents submitted by April 1st
 - Days and Times for classes requiring a CSCC teacher listed by April 30th
 - Confirmation of Academic Planning Document courses by June 15th
 - Final last-minute class changes submitted by August 14th for fall semester courses
 - Final last-minute class changes submitted by November 15th for spring semester courses
 - Rosters for block registration 10 days before the start of a new semester
 - August 20th for fall semester
 - January 7th for spring semester

Any registration and course activity not completed within this timeframe may result in students not being enrolled on-time for CSCC coursework. This impacts accessibility of classroom resources, staffing, student success, and Starfish reporting. Additions outside of these windows will be determined on a case-by-case basis. Courses taught by credentialed high school instructors may be added after the recommended deadlines.

Note about Faculty Work Load: Columbus State Community College Adjunct (part-time), ACF (annually contracted faculty), and full-time (tenure track) instructors have limits to the total number of hours in their workload. Adding or canceling a class directly impacts a CSCC employee's workload, whether this is a class taught by a CSCC instructor or a section that is facilitated by a high school employee with a CSCC instructor serving as the Instructor of Record. Columbus State Community College has at times incurred costs for changes after posted deadlines.

- III. **ADA/Students with Disabilities:** We are committed to collaborative solutions with the Districts on behalf of student success. Because CCP students are college students, existing 504 and IEP plans do not automatically apply to college coursework. Please direct students to work with CSCC Disability Services to secure appropriate accommodations for a college class after enrollment/ acceptance to Columbus State.

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IV. Confidentiality

- A. It is expressly understood by the parties that the College is subject to the Ohio Public Records Act, R.C. 149.43, et seq., and that any record kept by the College that is deemed a public record is subject to release if a proper request is made.
- B. Both parties will comply with FERPA (20 U.S.C 1232g; 34 CFR Part 99), which prohibits schools and colleges from disclosing educational records, or the personally identifiable information contained therein, without the written consent of the parent or eligible student, unless an exception is met that allows disclosure without consent. Both parties agree that for purposes related to a student's enrollment in the CCP program, Parties may share educational records with each other, pursuant to exceptions provided by FERPA, including but not limited to, 34 CFR 99.34(b). Any failure to comply with applicable FERPA requirements by either party or any of its employees relating to CCP participation will be immediately reported to the other party.

V. Independent Contractor

Both parties acknowledge and agree that each party shall, at all times, be acting as an independent contractor of the other party, and not as an employee, servant, agent, or partner. Both parties further acknowledge and agree that none of their service providers, employees, agents, contractors, subcontractors, or assigns performing any work or providing any services under this MOU shall be considered

employees of the other party with respect to any federal, state, or local laws. Each party shall be responsible for, and shall pay for, any and all wages, benefits, charges, fees and/or taxes, including social security taxes, health care charges/taxes, workers' compensation taxes, unemployment taxes, STRS/SERS/PERS contributions, and/or any other governmental charges or taxes required to be paid on behalf of its service providers, employees, agents, contractors, subcontractors, or assigns performing any work or providing any services under this MOU. The provisions of this Section shall survive the termination of this MOU.

VI. Drug Free Workplace and Tobacco Free Campus

School District agrees to comply with all applicable federal, state and local laws regarding smoke free and drug-free work places. School District shall make a good faith effort to ensure that none of its employees or permitted subcontractors engaged in the work being performed hereunder purchase, transfer, use, or possess illegal drugs or alcohol or abuse prescription drugs in any way.

VII. Nondiscrimination of Employment

School District agrees that it, any subcontractor and any person acting on behalf of School District or a subcontractor shall not discriminate by reason of race, creed, color, religion, sex, sexual orientation, age, genetic information, disability as defined in R.C. 4112.01, military status, national origin, or ancestry against any citizen of this state in the employment of any person qualified and available to perform the work under this Agreement.

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VIII. Ethics Compliance

School District represents, warrants and certifies that it and its employees engaged in the administration or performance of the Agreement are knowledgeable of and understand the Ohio Ethics and Conflict of Interest laws. School District further represents, warrants, and certifies that School District and any of its employees will comply with the ethics and conflict of interest provisions of R.C. Chapter 102 and any other requirements of law or Board of Trustees policy.

IX. Term of Agreement

A. This agreement shall be in effect upon full execution for the 2021-2022 academic year (summer semester 2021, autumn semester 2021, and spring semester 2022). The agreement ends on the last day of spring semester 2022.

B. School District or College may terminate this agreement with 30 days written notice.

X. Governing Law and Jurisdiction

This MOU and any amendment or addendum thereto shall be governed, construed, and interpreted in accordance with the laws of the State of Ohio, including but not limited all requirements of ORC 3365. Only Ohio courts shall have jurisdiction over any action or proceeding concerning the MOU. Prior to litigation, the parties agree to negotiate in good faith toward the resolution of any dispute or controversy concerning the meaning or performance of this MOU or of any claims submitted hereunder.

XI. Complete Nature of the MOU

The terms and conditions set forth in the MOU and Addendum A constitute the complete and exclusive statement of the Agreement between the parties hereto relating to the subject matter of this MOU, superseding all previous negotiations and understandings regarding the procurement, purchasing, and reimbursement of textbooks and materials.

The parties signing below are duly authorized officers of their respective entities.

Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Burrow – yes; Mr. Wagner – yes; Mr. Stevens - absent

On a motion by Mr. Reeser, seconded by Mr. Burrow, the Board approved Student Protective Agency to administer the student insurance coverage for the 2021 - 2022 school year.

Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Burrow – yes; Mr. Wagner – yes; Mr. Stevens - absent

On a motion by Mr. Reeser, seconded by Mrs. Rothe, the Board approved the following agreements:

- Pickaway Ross Joint Vocational School - April 16, 2021 - July 31,

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This agreement is between the Pickaway-Ross County Joint Vocational School District, 895 Crouse Chapel Road, Chillicothe, Ohio 45601 and the Circleville City School District, 388 Clark Drive, Circleville, Ohio 43113.

The Pickaway-Ross County Joint Vocational School District agrees to pay the Circleville City School District for up to fifteen (15) days at a daily rate of \$541.76 for services provided by Jonathan Davis, in relation to the duties and position of district superintendent. These days are to be worked during the period of April 16, 2021 – July 31, 2021.

The Pickaway-Ross County Joint Vocational School District agrees to pay up to \$8,126.40 for these services. Payment in full will be made upon the completion of the services. The fee for the service is the entire obligation for the Pickaway-Ross County Joint Vocational School District with any additional obligation to meet legal requirements accruing to the service provider.

PICKAWAY-ROSS COUNTY JOINT
VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

CIRCLEVILLE CITY SCHOOLS
BOARD OF EDUCATION

- **Pickaway Pathways for Success Program by Pickaway County ESC - 2021 - 202**

The Circleville City School District agrees to participate in the Pathways to Success Program provided by the Pickaway County Educational Service Center to Circleville City School District students during the 2021-2022 school year.

Circleville City School District agrees to pay the ESC for their share, based on total districts participating, of Pathways to Success Program expenses as billed by the ESC. These expenses will include salaries and benefits for a Program Director, one Teacher, one part-time aide, and one part-time Intervention Specialist including retirement, Workers Compensation, Medicare & insurance premium, ESC fees and any other expenses related to the Pathways to Success Program and the education of the classroom students. Circleville City School District will provide one teacher, online curriculum, and van transportation if needed. Circleville City School District will be billed quarterly for a total of **\$103,133 during 2021-2022**. At the end of the school year the treasurer will balance and project the program costs and either bill for any amount above the original \$103,133 or give the district a reduced (4th) fourth quarter invoice. Annual amount will be re-figured for the 2021-2022. **Quarterly billing amount \$25,783**. This agreement in the amount of \$103,133 does not include any costs associated with the Ace on-line program. ACE program expenses, if utilized, will be billed separately. Schools are responsible for student's transportation to and from Pathways, Breakfast & Lunch, Special Education documentation including IEP, Attendance procedures/truancy follow-up, providing a quality, engaging curriculum, and invoking discipline based on Pathways Director recommendations.

Circleville City School District agrees to hold harmless the Pickaway County Educational Service Center for any unemployment claims, workers' compensation claims, SERS surcharges, or severance liabilities as a result of this agreement, and understands that any unemployment claims, workers' compensation claims or severance liability payments shall be invoiced separately from the expenses stated above. Agreement automatically renews for one year unless written notice provided to PCEC by December 31st annually.

- Julian & Grube - 3 year contract FY21 - FY23
- Sheakley - Group Retrospective Rating Program - 1/1/2022 - 12/31/2022

Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Burrow – yes; Mr. Wagner – yes; Mr. Stevens - absent

Todd Stevens arrived at 7:46 p.m.

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On a motion by Mrs. Rothe, seconded by Mr. Wagner the Board approved the purchase of an 81 passenger school bus from Ohio CAT through the META bus bid at a price of \$96,195.00.

Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Burrow – yes; Mr. Wagner – yes; Mr. Stevens - yes

On a motion by Mr. Reeser, seconded by Mr. Stevens, the Board authorized the Treasurer to solicit for competitive proposals for the purchase of fuel for the transportation department for the 2021 - 2022 school year.

Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Burrow – yes; Mr. Wagner – yes; Mr. Stevens - yes

On a motion by Mrs. Rothe, seconded by Mr. Burrow, the Board approved the following handbooks for the 2021 - 2022 school year as presented:

- CHS
- CMS
- CES

Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Burrow – yes; Mr. Wagner – yes; Mr. Stevens - yes

On a motion by Mrs. Rothe, seconded by Mr. Wagner, the Board approved the following Treasurer's items as presented:

Reports:

- Financial Reports - February 2021
- Warrants - February 2021

Requisitions Over \$10,000:

- OHIO MACHINERY CO - school bus purchase - \$96,195.00
- ZIMMERMAN SCHOOL EQUIPMENT - furniture for HS/MS - \$20,088.60
- SHEAKLEY - 2022 Rating year - \$46,102.00

After the Facts:

- CITY OF CIRCLEVILLE - fire hydrant repair - \$566.40
- HILLYARD - custodial supplies - \$2,810.40
- PORTER'S CLEANERS - cleaning of band uniforms - \$260.13
- NEW HOPE CHRISTIAN ACADEMY - reimbursement of internet services (paid by New Hope Auxiliary Grant Funds) - \$1,875.00

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- DISTRICT MANAGEMENT GROUP - scheduling software at CES - \$900.00
- COUNSELING SOURCE - counseling services for special needs student - \$750.00
- FRANKLIN JAMES MOORE DBA PICKAWAY TOWING - bus tow - \$235.00

Donations:

- Circleville City Schools Foundation - passed on from the Major League Soccer to the Club Future Club - \$2,500.00
- Robin Lutz - various PPE items

Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Burrow – yes; Mr. Wagner – yes; Mr. Stevens - yes

On a motion by Mr. Burrow, seconded by Mr. Reeser, the Board voted to adjourn the meeting at 8:07 p.m.

Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Burrow – yes; Mr. Wagner – yes; Mr. Stevens - yes



President

ATTEST



Treasurer